



## CAMPUS VISITOR POLICY

North Star Charter School, Inc. (Arizona Preparatory Academy) adopts the following policy in order to comply with requirements under HB 2025 as adopted by the 55th Arizona Legislature, which amends A.R.S. § 15-184. The policy will become effective February 10, 2023.

North Star Charter School, Inc. (Arizona Preparatory Academy) located in Arizona allow parents of enrolled pupils to schedule school visits during normal instruction days, which may include classroom observations, under the following conditions:

1. Any such visitor will be required to submit for entry onto the school campus a photographic I.D.
2. Visitors will be accompanied by a staff member or other individual chosen by the school.
3. Visitors are required to follow all staff directives while they are on the school premises.
4. Visitors are not permitted to engage with students, including their own student, or teachers or act in any way that causes a disruption to the orderly administration while they are on the school premises.
5. Visitors must schedule any such visit or classroom observation no less than two (2) school weeks in advance by following the school's established procedures. All requests should include a requested itinerary for visitation specifying the classes the parent wishes to visit, which is subject to approval that specifies.
6. No visitor whose access to the school is currently restricted by the school or otherwise prohibited by law will be allowed to schedule a visit or classroom observation.
7. Visitors must be 18 years of age or older and may not bring children with them.
8. Visitors may not bring any personal items, including but not limited to bags, purses, cell phones, or other technology devices, onto campus. Schools will not be responsible for any such personal items, which must be left at home or in the visitor's personal vehicle.
9. No recording of any kind is allowed during school visits and/or classroom observations.
10. All classroom observations are limited to 30 minutes, and are allowed during normal instruction time, as defined by the school. Classroom observations may not occur during examinations, presentations by students other than the visitor's own child(ren), or other times which, at the school's discretion, could compromise students' welfare or right to privacy, or that would otherwise result in a disruption to the normal operation of the school.
11. Classroom observations may be limited to one visitor at a time, and visitors may only schedule one (1) classroom observation per month.
12. Any disruption of normal school or classroom activities or any violation of the above rules may result in a suspension of future visitation privileges up to and including the remainder of the school year and may result in the immediate termination of a visit already in progress.

North Star Charter School, Inc. (Arizona Preparatory Academy) allow for regularly scheduled school tours to be attended by parents who wish to enroll their children in the school ("Prospective Parents"). All regularly scheduled tours are subject to advance registration by the Prospective Parent as well as compliance with the school's standard security procedures for scheduled tours.

Visitation and classroom observation by Prospective Parents outside of regularly scheduled school tours are subject to the same requirements for visits and classroom observations by parents of enrolled students as identified above. In addition, such visits by Prospective Parents will be allowed only after (1) the parent has previously attended a regularly scheduled tour discussed above or has been excused from attending such