



Arizona Preparatory Academy

STUDENT/PARENT HANDBOOK

2022 - 2023



YOUR SCHOOL. YOUR TIME. YOUR PLACE®

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Mission – Vision Statements

North Star High Schools are alternative high schools, serving students that are behind in credits, and which strives to blend core education with technology to prepare students for career and college success.

The vision for North Star High Schools is one of high academic achievement for all students. We aspire to provide a safe learning environment while doing so, and to equip students for the choices and challenges of living and working in an ever changing, fast-paced, technological society.

Our mission is to strive to achieve a strict set of goals in the most ethical way possible. These include:

- High academic achievement for all learners.
- Help for students who are behind in credits.
- Creation of a safe, secure and orderly campus where students thrive.
- Continuous improvement, creativity and innovations to enable us to respond to the diverse and changing needs of our students and the community.
- Active partnerships with other educators and parents to develop responsible citizens and ensure high academic success.
- Modeling the attributes of integrity, self-discipline, perseverance, honesty, and respect for other people and the environment.
- Ensuring that students meet or exceed the academic standards set forth by the State of Arizona and North Star.

Arizona Preparatory Academy values ethics, honesty, and the unconditional positive regard for all students in all instances. Every student deserves an education that is ***Your School. Your Time. Your Place.***®

Assault

Assaults include both verbal and physical attacks on other people, recklessly causing any physical injury to another person, intentionally placing another person in reasonable fear of physical injury, or knowingly touching another person with the intent to injure, insult, or provoke. An aggravated assault is an assault in which a person causes serious physical injury to another, or an assault on an employee of North Star. Any kind of assault will result in disciplinary action.

Attendance/Tardy Requirements

The right and privilege of attending school carries with it certain responsibilities on the part of both parents and students. A direct relationship exists between academic success and regular, punctual school attendance.

All students who are absent for more than **10 consecutive days with unexcused absences** will be **withdrawn** from the school. In addition, the following general attendance/tardiness procedures will apply when a student is absent (unless the non-attendance is due to personal illness, serious family illness or death in the family, chronic homelessness, suspensions, or prior notification by the parent/guardian to the school administration):

1. North Star expects parents/guardians and students 18 or over to call the office each day that an absence is anticipated. Reasonable attempts will be made by the school, through phone calls or letters, to inform parents/guardians of a student's absence.
2. Excused absences due to school activities (field trips, performing groups, student government, etc.) are excluded from the attendance/tardy policy.
3. Students (under age 18 years old) are not allowed to leave campus during the school day without excused permission. They will be considered absent for the day and parents/guardians will be notified within 24 hours.

Bullying

Bullying is defined as Harassment. Please see Harassment Policy.

Cell Phones

Students may not use their cell phones during school hours, unless for personal emergency. If a student requires the use of their personal cell phone for an emergency purpose, that student should alert a staff member immediately who has the discretion to grant or refuse to grant the student's use of the cell phone based on the nature of what the student claims is an emergency. Students who violate this policy will have their phones confiscated.

Computer/Technology Use

In accordance with the **Use of Technology Resources User Agreement** that each student and parent must review and sign at the time of student registration, users are not permitted to use electronic information services (EIS) in violation of any of the terms of that signed agreement. This includes the following terms and conditions, but is not limited to:

- Use the EIS to support personal educational objectives consistent with the educational goals and objectives of Arizona Preparatory Academy (APA).
- Follow APA policies and code of conduct.
- Understand that inappropriate use may result in cancellation of permission to use this EIS and appropriate disciplinary action up to and including expulsion for students.
- Students may not connect, disconnect, or install any computer hardware, components, or software, which is their own personal property to and/or in APA EIS without the prior approval of the school's Information Technology Department.
- Students shall not access the network for any non-educational purposes.

Custody

In most cases, biological/legal parents shall be given reasonable access to their children and their official school records. Exceptions to this will be made in cases where there are court orders restricting the rights of one parent to access a child and/or the child's official school records. It shall be the responsibility of the biological/legal parent who has a court order restricting the rights of the other

parent to access a child or the child's official school records, to notify school officials of the conditions and to provide school officials with a current copy of the court order.

In the cases in which a person other than the biological parent has been granted guardianship, the rights and privileges of the biological/legal parent shall be considered divested in the absence of court action granting the natural parent's specific rights.

In cases of guardianship, the legal guardian shall be responsible for providing school officials with written conditions of the guardianship and for providing the school with all pertinent written documentation or changes.

Disciplinary Policy

Statute states that a teacher has the right to have a student removed from the classroom or lab for disruptive behavior. Furthermore, a student may be expelled (subject to Board approval) for disruptive behavior.

Examples include, but are not limited to:

- Refusal to obey school rules;
- Refusal to obey reasonable instructions from school personnel or other persons in authority;
- Intimidation, bullying, loitering, cheating, lying;
- Leaving campus or class without permission;
- Displays of any affection: hugging, kissing, holding hands, inappropriate physical contact;
- Use of cell phones or other similar electronic devices (iPads, iPods, CD players) in class or as a disruption;
- Fighting or engaging in violent behavior;
- Threatening physical contact for the purpose of inflicting harm;
- Making unreasonable noise for the purpose of being disruptive;
- Using abusive or obscene language or gestures toward students, staff members or other community members;
- Obstructing pedestrian or vehicular traffic;

- Making statements – in verbal or in written form – or engaging in conduct meant to be harassing, intimidating, threatening, or to assault;
- Making statements (in verbal or written form) or engaging in conduct that hinders the ability of others to be secure, or that materially disrupts class work or involves substantial disorder or invasion of the rights of others.

The transfer of disciplinary records policy pursuant to this requirement, must be consistent with the Family Educational Rights and Privacy Act (FERPA) of 1974. FERPA allows for a school to disclose education records without parental consent when a student is seeking or intending to enroll in another school.

With respect to the discipline of students afforded protection under Section 504 of the Rehabilitation Act and/or the Individuals with Disabilities Act, North Star shall adhere to federal and state requirements as they pertain to the discipline of students with disabilities.

Drug Free Zone

North Star is designated as a “Drug Free Zone.” As such, the district has the authority to prosecute any student and/or adult for the non-medical use, possession, or sale of drugs within 1,000 feet of the school campus. The Drug Free Zone includes the area within 300 feet of a school or its accompanying grounds, any public property within 100 feet of a school or its accompanying grounds, at a school bus stop or on any bus which transports students to schools. The term “drugs” shall include but not be limited to:

- All alcoholic beverages
Cigarettes
- Marijuana
- All dangerous controlled substances as prohibited by the law
- Hallucinogenic substances
- Inhalants/common items used as inhalants
- Any prescription or patent drug, except those for which permission to use has been granted pursuant to Governing Board policy □ All “look alike” illegal substances.

Emergency Closings

In the event of an emergency, the school will follow the advice given by governmental and local authorities which may include lock-down procedures.

Enrollment Procedures

The enrollment process includes several required registration forms to be submitted and signed by a parent or legal guardian. Please see new student registration check-list attached to registration form packet available at school office.

Fire Alarms & Equipment

Tampering with or setting off a fire alarm as a prank is a criminal offense. Violation of this code is punishable by a police department referral, or detention, and financial restitution for any fines incurred by North Star.

Gang Association or Activity

For the purposes of disciplinary action, a gang shall be defined as a group of three or more people who: (1) have a name; (2) claim a territory; (3) have rivals/enemies; (4) interact together to the exclusion of others; and (5) exhibit antisocial behavior often associated with crime or a threat to the community. Behavior which initiates, advocates or promotes activities which threaten the safety or wellbeing of persons or property on school grounds or which disrupts the educational environment is strictly forbidden. Any student wearing, carrying, or displaying gang clothing/paraphernalia or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or adversely affect the educational activities of another student, or the orderly operation of the school, shall be subject to disciplinary action.

Harassment

All individuals associated with North Star (students, volunteers, teachers, parents, board members, clerical and hourly employees, administrative staff) are expected to conduct themselves in an appropriate and respectful manner while on the North Star campus in order to establish an atmosphere which is free of sexual and other forms of harassment. Harassment is defined as (but not limited to): obscene and derogatory comments, slurs, jokes, and epithets; intimidating, impeding or blocking movements; leering, gestures or display of sexually suggestive pictures or cartoons; ethnic/racial/gender/sexual orientation statements – whether oral or written – which are derogatory of another’s gender or racial/ethnic background; unwelcome sexual advances, requests for sexual favors, verbal or physical conduct of a sexual nature intended to demean or injure another person; and/or actions and statements – verbal, written, symbols used on clothing, or through the use of social media – which intimidate, threaten, bully or injure another person.

Disciplinary and/or legal actions may be taken if a person engages in any of these behaviors while on school property, at the bus stop, at a school sponsored event, or through unauthorized use of district computers.

Hearing and Vision Screening

Arizona Preparatory Academy provides regular hearing and vision screenings to students on an annual basis.

HIPPA

HIPPA is the Health Insurance Portability and Accountability Act. A student’s protected health information will not be released under any circumstance.

Individuals with Education Disabilities (I.E.D)

Individuals with Education Disabilities are provided individualized education programs and are a process, not a quick fix. North Star and the governing board have adopted a cursory Special Education program outlining this program. Any

individual may request a copy of these policies and procedures by contacting the Special Education Department.

Interrogations

North Star has legal custody of students during the school day and during approved curricular and extra-curricular activities. It is the responsibility of the school administration to make an effort to act on behalf of the parents/guardians in their absence with respect to interrogations by law enforcement officials. A parent/guardian or school administrator will be present during these interrogations, except when a child protective services worker conducts interviews or when law officials prohibit the school personnel from the process.

If a student is arrested, the arresting officer shall be requested to notify the student's parents/guardians. While school officials shall make reasonable efforts to notify parents/guardians when an arrest is made, the school no longer has jurisdiction over the student.

Questioning of students at school concerning suspected child abuse/neglect by Child Protective Services, social workers and law enforcement authorities does not require parent/guardian notification prior to the interview.

Police authorities will be called to become involved in violations that break the law, and parents/guardians will be notified as soon as possible. Parents/guardians are responsible for making sure that the school has their up-dated contact information.

Mandatory Reporting

All school and district staff are considered mandatory reporters. If staff has reason to believe that a student is in danger, they must report it to the proper authorities immediately. This includes the health, safety, or well-being of a student. Staff members are prohibited from conducting counseling sessions or using therapeutic techniques without proper training.

McKinney-Vento

The McKinney-Vento Act protects registered students who become homeless; as well as unaccompanied youth living on their own while completing their schooling. Homeless, as defined under McKinney-Vento, includes students who are living in the following conditions:

- In a shelter,
- In a motel or campground due to the lack of an alternative and adequate accommodation,
- In a car, park, abandoned building, or bus or train station,
- Doubled up with other people due to loss of housing or economic hardship.

Students who are eligible for supports under McKinney Vento are entitled to enroll in school immediately, receive transportation help, and receive educational services comparable to those provided to other students who are not homeless, and if needed. North Star has a McKinney Vento Liaison who is available to assist students who require confidential assistance.

Notice of Nondiscriminatory Policy as to Students

Arizona Preparatory Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Personal Property

The district assumes no responsibility for stolen, lost, or damaged personal property while on campus or while in transit to or from the campus. Cars, motorcycles, and bicycles should be locked and secured at all times.

School Based Emergencies

Student allergies should be reported during the enrollment process.

Other school-based emergencies are addressed by the policies and procedures outlined in the school-wide security and safety plan adopted by the Governing

Board in 2016. Additionally, information regarding pesticide, herbicide, and chemicals, are available in the safety binders composed and housed by the Special Education Department.

School Academic Plan

The principal or the school registrar will advise students on courses required for graduation and help select courses which support academic needs and career goals.

The below table is only a **summary** of the High School Graduation Requirements.

	English	4 credits	<p>⁽¹⁾ Math courses shall consist of Algebra I, Geometry, Algebra II (or its equivalent) and an additional course with significant math content as determined by district governing boards or charter schools.</p> <p>⁽²⁾ Three credits of science in preparation for proficiency at the high school level on the AIMS test.</p>
	Math ⁽¹⁾	4 credits	
	Science ⁽²⁾	3 credits	
	Social Studies	3 credits	
	CTE/Fine Art	1 credits	
	Electives	7 credits	
	Total	22 credits	

Searches

Students have the right to privacy, as well as the freedom from the unreasonable search and seizure of property. However, this individual right is balanced by the school's responsibility to protect the health, safety, and welfare of all of its students.

Therefore, school administration reserves the right to search and seize personal property with or without notice, with or without cause, when there is reason to believe that some material or matter detrimental to the health, safety, and welfare of the student(s) exists.

Section 504

Section 504 of the Rehabilitation Act provides students with the right to receive accommodations, providing there is an educational impact. These students will not receive modifications to their curriculum or course of study.

Sign In/Out Procedures

Students are required to sign in daily when they arrive for school. Sign in sheets are located at the entrance to the school in a convenient location for this purpose. Students may not, under any circumstances, sign in for another student. If a student is caught signing another student in with the intent to defraud school attendance records, that student will be subject to discipline.

Students are expected to attend school for the duration of their school session, and are not permitted to leave campus for non-emergency purposes. If a parent or guardian requires their student to leave during a school session for a nonemergency reason, the school should be notified in writing or by phone call prior to the student leaving. If prior notification is not possible, and a parent must pick up their child from school for any reason, parents/guardians are not allowed to enter classrooms or the lab area to remove their student. The principal or another school staff person will escort the student to the waiting area of the school for parent removal.

Smoking

North Star is a Smoke-Free, Tobacco-Free campus. The use, possession, or sale of tobacco of any kind is prohibited on school property, on parking lots, in all school vehicles owned or leased by the district, and at any school activity. Tobacco

products include but are not limited to cigars, cigarettes, pipes, chewing tobacco and snuff. Students are also prohibited from the use, possession, and handling of cigarette lighters or any such incendiary (fire-starting) devices on school property.

Violation of this policy will result in a verbal warning as a first step, including a call to the parent/guardian. Repeated violation may result in disciplinary action – up to suspension.

Student Grievances/Complaints

A student may feel that they have been treated unfairly based on their constitutional rights, equal access to programs, because of discrimination based on their race/gender, sexual orientation, due to harassment, or personal safety issues. Such student must make their complaint within 30 calendar days of the time that the student knew or felt that they were being treated unfairly. Such complaints or grievances must be reported directly to a school administrator or to a professional staff member of the district. If the complaint/grievance involves a school administrator, the professional staff member shall forward the complaint/grievance to the next higher administrative level within 24 hours of reporting. Only the involved student may initiate a complaint/grievance.

Once an investigation has been made and concluded, the investigator shall meet with the student filing the complaint/grievance to discuss the conclusions and actions which result from the findings of the investigation. Confidentiality of records and student information shall be fully protected, and investigation and disposition of such complaints by school administrators shall be reported to the Executive Director immediately. The Executive Director will determine if the policies of the district have been appropriately implemented and will make such reports and/or referrals to the Governing Body as may be necessary.

Student Records

The Family Educational Rights and Privacy Act (**FERPA**) affords parents and students over 18 years of age certain rights with respect to the student's educational records. They are:

- The right to inspect and review the student’s educational records within 45 days of the day the district receives a request for access.
- The right to request the amendment of the student’s education record that they believe is inaccurate or misleading.
- The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA authorizes disclosure without consent.
 - One exception which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; or a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist). A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill her or his professional responsibility.
 - Upon request, the district discloses educational records without consent to officials of other school districts in which a student seeks or intends to enroll. Parents have the right to file a complaint with the US Department of Education concerning alleged failures by the district to comply with the requirement of FERPA.

Threatening an Educational Institution

Threatening an Educational Institution is defined as interfering with or disrupting an educational institution by engaging in any one or more of the following, including but not limited to:

- Threatening to cause physical injury to any employee of North Star (including stalking) or any person attending a North Star school.
- Threatening to cause damage to any property of North Star, or to the property of an employee or anyone attending a North Star school.

The general category of Threatening an Educational Institution may include, but is not limited to the following, depending upon the circumstances of each case:

- Assault on another student;
- Aggravated assault/assault on a staff member;

- Arson/reckless burning;
- Bomb threats;
- Destruction or defacement of property;
- Endangerment;
- Explosive devices;
- Extortion;
- Threat, intimidation, verbal abuse of a student;
- Threat, intimidation, verbal abuse of a staff member;
- Incitement; and ☐ Weapons.

Any student who threatens an educational institution, is subject to disciplinary action up to and including expulsion as required by state law. North Star shall adhere to all federal and state requirements and procedures for students afforded protection under Section 504 of the Rehabilitation Act and/or the Individuals with Disabilities Education Act (IDEA).

Trespassing/Unauthorized Areas

Trespassing is defined as the presence of students (or non-students, including adults), in any area of the campus without authorization. Students are not allowed to congregate, or otherwise loiter, in any area considered off limits to students including the employee break-room, private offices, and the work areas of teachers. Students caught trespassing shall be subject to disciplinary action. Further, when students are on campus during school hours, or for social school-sponsored events, they are expected to conduct themselves in an orderly manner and in accordance with school rules and policies.

Weapons Policy

Students are prohibited from using, displaying, carrying or possessing any dangerous instrument, weapon, or simulated weapon on school property, including the parking areas. Students who knowingly transport any dangerous instrument or weapon to campus shall be subject to suspension or expulsion. Additionally, any student who knowingly assists another student in violating this policy may be subject to the same disciplinary action as the student who violates this policy. For the purpose of this policy:

- Deadly weapon means anything designed for lethal use. This term includes firearms. Firearm means any loaded or unloaded, operable or inoperable handgun pistol, revolver, rifle, or shotgun.
- Prohibited weapons include any explosive, incendiary, or poisonous gas, a container containing a flammable liquid, bomb or rocket.
- Instruments such as a nun chuck used in the practice of martial arts, a brass knuckle, razor blades, fireworks, BB or pellet gun, sling shots, etc.
- Any knife designed for lethal use.
- Simulated weapon means an instrument which has the appearance of or is displayed or represented as a weapon.

Dress Code

We believe the students at NSCS are basically mature individuals who will dress and act responsibly. Basic rules of sanitation, safety, neatness, and modesty must be observed. Students should not dress in a manner that will be disruptive to the learning process. There are no uniforms required at this time, although dress code will be strictly enforced, (i.e. NO undershirts, holes in pants or skirts, strapless shirts, see through shirts, short skirts or shorts, bare midriffs, nor clothing that expose breast/cleavage, clothes that advertise gangs, alcohol or tobacco products, no bandanas/do-rags/skull caps, scarves or visors worn in school buildings)

Clothes shall be worn in a manner intended. Clothing or hairstyles with designs or lettering generally considered vulgar, obscene, suggestive, or gang related are not appropriate school attire. Shoes or sandals must be worn for safety and health reasons. Regular school dress is expected at all school functions.

A student whose mode of dress is deemed to be unsuitable or inappropriate may be asked by the administration to make the necessary corrections in personal appearance

Public Access

Parent/Guardian Access to Teacher Resumes and Transcripts are available upon request.

North Star Charter School Discipline Matrix			
Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
Alcohol (use, possession, under the influence, contributing)	Parent Conference Three (3) day suspension Prosecution	Prosecution Expulsion	
Arson	Prosecution Expulsion		
Assault - Assault (Aggravated)	Prosecution Expulsion		
Camera Tampering	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Cheating or Plagiarism	Parent Conference Loss of Credit for Assignment	Parent Conference Loss of Credit for Assignment	Parent Conference Loss of Credit for Assignment

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
		Three (3) day suspension	Five (5) day suspension
Dangerous Investments, Weapons	Prosecution Expulsion		
Death Threat	Prosecution Expulsion		
Disorderly Conduct	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Disrespect/Defiance/Insubordination	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension
Disruption	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
Dress Code Violation	Cannot attend Session		
Drugs (use, possession, under the influence)	Prosecution Expulsion		
Electronic Devices	Confiscation Student Pick-up	Confiscation Parent Pick-Up	Confiscation Three (3) day suspension
Endangerment	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Extortion	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Fighting	Notify Parent Three (3) Day Suspension	Expulsion	
Forgery/Falsification	Notify Parent	Notify Parent	Expulsion

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
	Three (3) Day Suspension	Five (5) Day Suspension	
Gambling	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Harassment/Hazing	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Hate Speech/Gang Activity	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Horseplay/Roughhousing	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension
Leaving Campus without Authorization	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
Physical Aggression	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension
Pornography	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Public Display of Affection	Written Warning	Notify Parent One (1) Day Suspension	Notify Parent Three (3) Day Suspension
Robbery	Prosecution Expulsion		
Sale or Distribution of Alcohol	Prosecution Expulsion		
Sale or Distribution of Dangerous instruments-Weapon	Prosecution Expulsion		

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
Sale or Distribution of Drugs	Prosecution Expulsion		
Sexual Harassment	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Sexual Misconduct	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Simulated Weapon	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Tardy	Will not be able to attend session		
Technology Misuse/Computer Tampering	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
Theft	Prosecution Expulsion		
Threatening/Intimidating Behavior/Bullying	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Tobacco	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Tobacco Paraphernalia	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Trespassing/Loitering	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Vandalism	Notify Parent Restitution	Notify Parent Restitution	Restitution Expulsion

North Star Charter School Discipline Matrix

Infraction	Disciplinary Action		
	1st Referral	2nd Referral	3rd Referral
	Three (3) Day Suspension	Five (5) Day Suspension	
Verbal Abuse/Profanity to an Adult	Notify Parent Three (3) Day Suspension	Notify Parent Five (5) Day Suspension	Expulsion
Inappropriate Language (hate language)	Written Warning	One (1) Day Suspension	Three (3) Day Suspension Parent Conference